

**MINUTES**  
**Regular November 13, 2013 Board Meeting**  
**5:00PM Regular Session**  
**Kenwood School Library**

- I. Call to Order:** The meeting was called to order at 5:04 p.m. by Board President Cory O'Donnell
- II. Regular Session**
- A. Pledge of Allegiance**
- B. Roll Call of Board Members**  
**Present:** Cory O'Donnell - President, Pat Alexander - Clerk, Susan Reiter, Fran Threewit arrived at 5:15 p.m. **Absent:** Diane Cupples  
**Administrator:** Superintendent Bob Bales
- C. Adjustment of Agenda:** No adjustments were made
- D. Public Comment:** None
- E. Announcements and Reports**
- 1. Board Announcements:** None
  - 2. District Organizations' Reports:** None
  - 3. Superintendent's Report by Bob Bales**
    - Special Education Self-Review is in process.
    - Bob Bales and Anne Kopache attended the Schools for Sound Finance meeting in Marin County, where Basic Aid districts throughout Northern California were represented.
    - Bob Bales has been attending the Curriculum Council meetings. Discussions have taken place regarding the implementation of Common Core and the upcoming field test of the Smarter Balanced Assessments in the spring of 2014
    - The end of the trimester was on November 1, 2103. Our teachers have done a wonderful job of preparing the student report cards. The work that goes into this preparation is appreciated.
    - Common Core Informational Night for Parents tomorrow night at 6:30 p.m. in the multipurpose room. Bob Bales will be presenting along with Karen McGahey, who is the Educational Services Director in charge of Common Core implementation.
    - Our new school nurse, Cheri Murphy will start with us in December and will be with us for the remainder of the school year.
- III. Action Items**
- A. Approval of Budget Updates,** approved on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- B. Approval of Warrants,** approved on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- C. Approval of Regular Board Meeting Minutes, October 9, 2013,** approved on a motion by Susan Reiter, second by Pat Alexander, 3 ayes, 0 noes, 2 absent.
- D. Approval of Adoption of Kenwood School District Board Policies: Drafts, Revisions and Updates (0000-9400)** *was tabled for approval at the December meeting.*

- E. Approval of Memorandum of Understanding Between Rincon Valley School District and Kenwood School District for 7 Days of School Nurse Support**, approved on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- F. Approval of Single Plan for Student Achievement** *was tabled for approval at the December meeting.*
- G. Acceptance of Resignation- Additional Classroom Support Aide: Julie Cannard – Effective October 15, 2013**, passed on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- H. Approval of Common Core State Standards (CCSS) Implementation Funding**, approved on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- I. Approval of Resolution #911 Regarding Accounting of Developer Fees for the 2012-2013 Fiscal Year**, approved with the date correction on page 4, on a motion by Pat Alexander, second by Susan Reiter, 3 ayes, 0 noes, 2 absent.
- J. Approval of Annual Computer Purchase & Replacement Plan**, approved on a motion by Pat Alexander, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.
- K. Request for Nominations for CSBA Delegate:** Declined
- L. Acceptance of \$100.00 Donation from Stephanie Losee for the Ocean Guardian Project**, accepted on a motion by Fran Threewit, second by Susan Reiter, 4 ayes, 0 noes, 1 absent
- M. Acceptance of RollGiving Grant Donation: 1,000.00 for Preschool**, passed on a motion by Pat Alexander, second by Fran Threewit, 4 ayes, 0 noes, 1 absent.
- N. The Board Acknowledges the Completion of the 2013 Summer Construction and Maintenance & Repair Project and Requests the Filing of the Notice of Completion**, acknowledged on a motion by Pat Alexander, second by Susan Reiter, 4 ayes, 0 noes, 1 absent.

#### **IV. Discussion/Report Items**

##### **A. Grants: Ocean Guardian Grant and Teacher’s Wish Grant**

Mr. Terwilliger has received a grant again this year from the Ocean Guardian Program. This program impacts our students through environmental education and awareness. Patricia Ehn has received a \$300 grant to purchase a fish tank for the classroom to raise Steelhead Trout.

- B. School Safety Update:** Superintendent Bales reported on safety measures and practices at Kenwood School which included: Remind 101, School Messenger Program, security alert drill, earthquake drill, fire drill with the Kenwood Fire Department present, *campus evaluation meeting with retired sheriff*, School Site Council’s update of the Emergency Operations Plan and the School Safety Plan, RESIG staff training, safety audit, epi-pen training, ad hoc safety committee meeting, inside door locks installed, Ed-u-safe meeting, posting of additional signage, new local alarm company, and parent resource guide sent home. Additional limited fencing is being considered. It was recommended that parents be reminded to sign out when leaving the campus after volunteering.

##### **C. Assembly Bill 484 Questions and Answers: New Statewide Student Assessment System Informational Item**

- D. Select Negotiations Representative:** Susan Reiter and Cory O’Donnell were selected to serve as negotiations representatives.

##### **E. Agenda Items for December Organizational Board Meeting: December 11, 2013** Single Site Plan, Board Policy, First Interim Report

#### **V. Adjournment:** The meeting was adjourned at 5:48 p.m.

Respectfully submitted,

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Bob Bales