

Minutes  
**March 9, 2016 Board of Trustees Meeting**  
**4:00PM Regular Session**  
**Kenwood School Library**

- I. **Call to Order** – Susan Reiter called the meeting to order at 4:02 p.m.
- II. **Regular Session**
  - A. **Pledge of Allegiance**
  - B. **Roll Call of Board Members**

Present: Gin Boone, Susan Reiter, Fran Threewit  
Absent: Board President - Pat Alexander; Board Clerk - Diane Cupples  
Administrator: Superintendent Bob Bales
  - C. **Adjustment of Agenda:** None
  - D. **Public Comment:** None
  - E. **Announcements and Reports**
    1. **Board Announcements:** a)The board acknowledged receipt of the lay-off notification.  
b) Fran Threewit will not be at the next meeting.
    2. **District Organizations' Reports**

**KEF Report:**  
Cynthia Coleman reported on upcoming events:

      - Ice cream social dance for students, Grandparents and Special Friends Day, LCA on April 23, and a Golf Tournament on August 12<sup>th</sup> before school starts.
      - KEF is reviewing their policies and procedures regarding by-laws, banking options, and non-profit insurance status.
      - KEF is looking into corporate giving, setting up an advisory board with alumni, and the purchase of an off-site shed with climate control.
    3. **Superintendent's Report**

Superintendent Bales reported the teachers did a great job with preparing the second trimester report cards. Parent conferences are optional this trimester. Our LCAP community conversation was held, (one parent turned out for the meeting). We currently have 147 students enrolled with a 55% inter-district attendance rate. Patricia Ehn, Amy Seyms and Bob Bales visited a school in San Rafael that uses stand-up desks. The teachers and students there liked them.
- III. **Action Items**
  - A. **Approval of Budget Updates**, approved on motion by Fran Threewit, second by Gin Boone, 3 ayes, 0 noes, 2 absent.
  - B. **Approval of Warrants**, passed on motion by Gin Boone, second by Fran Threewit, 3 ayes 0 noes, 2 absent.
  - C. **Approval of Regular Board Meeting Minutes, February 10, 2016**, passed on motion by Fran Threewit, second by Gin Boone, 3 ayes, 0 noes, 2 absent.
  - D. **Approval of Interdistrict Transfer Requests for 2015-16**, passed on motion by Gin Boone, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.

- E. Approval of Interdistrict Transfer Requests for 2016-17**, passed on motion by Fran Threewit, second by Gin Boone, 3 ayes 0 noes, 2 absent. A lottery was held and a wait list was established for kindergarten and second grade.
- F. Approval of 40% Leave of Absence and Job Share Proposal for 2016-17 School Year: Amy Seyms**, passed on motion by Gin Boone, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- G. Approval of 40% Leave of Absence and Job Share Proposal for 2016-17 School Year: Patricia Ehn**, approved on motion by Fran Threewit, second by Gin Boone, 3 ayes, 0 noes, 2 absent.
- H. Acceptance of Donation from George Archer Memorial Foundation for Literacy for \$1,500**, accepted on motion by Gin Boone, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- I. Approval of District Calendar for the 2016-17 School Year**, passed on motion by Fran Threewit, second by Gin Boone, 3 ayes, 0 noes, 2 absent.
- J. Approval of 2015-2016 Second Interim Report**, approved on motion by Fran Threewit, second by Gin Boones, 3 ayes, 0 noes, 2 absent.
- K. Approval of Request for Proposals for Photovoltaic Systems**, approved on motion by Gin Boone, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.
- L. Approval of the following Board Policy (BP) and Administrative Regulations (AR) Updates as Recommended by the California School Board Association: December 2015 Updates**, passed on motion by Gin Boones, second by Fran Threewit, 3 ayes, 0 noes, 2 absent.

**Adopt Revised:**

BP 2121	Superintendent's Contract
BP/AR 4030	Nondiscrimination in Employment
BP 4121	Temporary/Substitute Personnel
AR 4261.1	Personal Illness/Injury Leave
AR 5111.1	District Residency
BP/AR 5141	Health Care and Emergencies
BP/AR 6142.1	Sexual Health and HIV/AIDS Prevention Instruction
BP/AR 6173	Education for Homeless Children
AR 6173.1	Education for Foster Youth
BP 6179	Supplemental Instruction

**Adopt New:**

BP/ 5111.1	District Residency
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**Delete:**

AR 4031	Complaints Concerning Discrimination in Employment
AR 5111.12	Residency Based on Parent/Guardian Employment
E 5141.6	School Health Services
BP 6146.1	High School Graduation Requirements
BP 6152.1	Placement in Mathematics Courses
BB/E 9150	Student Board Members

**IV. Discussion/Report Items**

**A. Parent Survey:** Superintendent Bales thanked Tricia Cox and Dana Nelson-Isaacs for their help with the parent survey. It will be sent home through the weekly newsletter with a link leading directly to the survey.

**B. The next meeting will be held on April 13, 2016.**

**V. Adjournment:** The meeting was adjourned at 4:48 p.m.

Respectfully submitted,

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Bob Bales